



Jersey Land Rover Owners Club Constitution

2023

(1) TITLE The club shall be called “JERSEY LAND ROVER OWNERS CLUB” hereafter to be referred to as “THE CLUB”.

(2) OBJECTIVES – The aims of THE CLUB are:

- a. To provide CLUB members with the ability to attend and support off-road and 4x4 related events.
- b. To promote the safe and considerate use of members vehicles in the countryside and at private events by causing minimal damage, to not bring the CLUB into disrepute to do anything seen as detrimental to the CLUB.
- c. To provide CLUB members with Land Rover related information.
- d. To obtain, collect, receive, and administer money and funds for these purposes on a non-for-profit basis.
- e. To promote input and activity from all CLUB members.
- f. The club year shall run from 1st February until 31st January (the “Club Year”) following in any given year.

f.1 There shall be at least 4 meetings of the Committee within the Club Year and an Annual General Meeting (AGM) of the club to be held within the first calendar month of the Club Year.

f.2 Club members will receive at least 14 clear days’ notice of the date, the time and the place of the Clubs AGM.

f.3 Any Ad-hoc meetings of the Committee shall be permitted at the discretion of the Committee. With 10 days’ notice.

- g. (In addition), the name of the CLUB shall not be used by any member in conjunction with their trade or in connection with any legal proceeding against any third party.

Any member for trade purposes whatsoever shall not be allowed to use the register of CLUB members.



(3) OFFICERS – The officers of the CLUB shall be:

- a. **PRESIDENT**; Who shall be responsible for the overseeing of the CLUB through the COMMITTEE.
The PRESIDENT of the Club, or his/her delegated person, shall be the only person(s) authorised to speak to event organisers and suppliers on the CLUB's behalf.
- b. **VICE-PRESIDENT**; Who shall assist the PRESIDENT in his/her duties, and act on behalf of the PRESIDENT in his/her absence at Meetings and Events
- c. **SECRETARY**; Who shall be responsible for the general administration of the CLUB, including the keeping and distribution of the minutes of CLUB and COMMITTEE meetings, arrange events and notices on social media.
- d. **TREASURER**; Who shall be responsible for the financial affairs of the CLUB, including the keeping of proper accounts, and the reporting of CLUB financial reports at the AGM and COMMITTEE Meetings.
- e. **GENERAL OFFICERS** – A maximum of 4 other General Officers to help with the planning and support of CLUB related activities.

(3.1) Assistance, communication and co-operation between all elected OFFICERS is

(3.1A) Paramount to the running of the CLUB.

(3.1B) The remaining CLUB members may be called upon or co-opted to assist in any of the above OFFICE positions.

(3.1C) Co-Opted COMMITTEE members shall not be entitled to vote on the COMMITTEE.

(3.1D) The OFFICERS have the power to create positions and co-opt members as necessary throughout the year or to fill vacant positions without the need for a GENERAL MEETINGS.

(3.1E) The OFFICERS shall make decisions on the basis of a simple majority vote, in the case of equal votes; the PRESIDENT shall be entitled to an additional casting vote.

(3.1F) No member of the COMMITTEE shall disclose any members details without consent from said member. Members details will only be held by the CLUB SECRETARY for a maximum period of 7 years as per Jersey GDPR Law.



(4) ELECTED OFFICERS

- a. All OFFICERS shall be elected at the ANNUAL GENERAL MEETING of the CLUB, from and by, the members of the CLUB.
- b. Application for election of candidates must be made in writing and received by the SECRETARY, by no later than seven days prior to the ANNUAL GENERAL MEETING.
- c. All Current COMMITTEE Members must step down from their Office at the at the AGM.
- d. Elections shall be made, and motions passed by means of a simple majority vote.
- e. All OFFICERS are elected for a period of one year but may be re-elected to the same OFFICE or another OFFICE the following year.
- f. OFFICERS of the CLUB COMMITTEE can be re-elected back into the same or another Office without there being a maximum term that they can serve on the COMMITTEE.
 - f1. If there are no new candidate(s) or the current officer is unwilling to be re-elected, then the Office will be suspended until a time that a person can be elected at an EGM meeting.

(5) GENERAL MEETINGS

- a. The ANNUAL GENERAL MEETING of the CLUB shall be held during the month of February each year.
- b. Written notice of no less that fourteen days prior to the ANNUAL GENERAL MEETING shall be given to members by the circulation of e-mail (or by other pre-arranged means).
- c. Members MUST advise the SECRETARY of the CLUB in writing of any business to be moved at the ANNUAL GENERAL MEETING at least fourteen days before the meeting.
- d. The SECRETARY of the CLUB shall circulate or give notice of the AGENDA for the meeting to members not less than seven days before the meeting.
- e. The business of the ANNUAL GENERAL MEETING shall be to:-



(E.1) confirm the minutes of the previous ANNUAL GENERAL MEETING and any Monthly GENERAL MEETINGS held since said previous ANNUAL GENERAL MEETING.

(E.2) Receive audited accounts for the year from the TREASURER of the CLUB.

(E.3) Receive the annual report of the COMMITTEE from the SECRETARY of the CLUB.

(E.4) Elect an AUDITOR to review the accounts of the CLUB.

(E.5) Elect the OFFICERS of the CLUB.

(E.6) Review the CLUB subscription rates and agree them for the forthcoming year.

(E.7) Transact such other business received in writing by the SECRETARY of the CLUB from members fourteen days prior to the meeting and included on the AGENDA.

Note: The AGENDA could provide for “any other business”, but members should be encouraged to refer other items to the Monthly GENERAL MEETING and give the required notice for important ANNUAL GENERAL MEETING business.

- f. Monthly GENERAL MEETINGS shall be held on the first Monday of each month
- g. Monthly GENERAL MEETINGS may be changed or cancelled if corresponding with other planned events
 - (G.1) Members will be notified of changes to the date, time of venue at previous MEETING and/or by a circular from the SECRETARY of the CLUB
- h. At all GENERAL MEETINGS, the CHAIR will be taken by the PRESIDENT, or in their absence, by a deputy appointed by the CLUB, or by members attending the MEETING
- i. SPECIAL GENERAL MEETINGS may be convened by the general COMMITTEE or on receipt by the SECRETARY of the CLUB a request in writing from not less than six members of the CLUB. At least twenty-one days of notice shall be given to the members by means of a circular
- j. A GENERAL MEETING shall take place no matter how many members attend. If no members attend the GENERAL MEETING decisions will be up to the COMMITTEE to decide.



- k. COMMITTEE MEETINGS shall be arranged by the SECRETARY of the CLUB. The GENERAL COMMITTEE shall be given at least ten days' notice of a forthcoming meeting. Venue and time arranged to suit all or most of the COMMITTEE.
- l. Any COMMITTEE OFFICER who shall, without sufficient reason, fail to attend two consecutive committee meetings will be understood to have resigned from the Committee.

In addition, any Committee member who fails to provide sufficient assistance on club activities may be suspended by a simple majority of the other elected Committee members until the next AGM or a duly convened EGM.

(6) MEMBERSHIP

- a. Membership of the CLUB shall be open to anyone who subscribes to the objectives of the CLUB and abides by its CONSTITUTION.
- b. Application for membership of the CLUB shall be submitted to the SECRETARY and the acceptance of application shall be at the discretion of the COMMITTEE.
- c. Members shall pay an annual subscription in full to have full voting rights at all CLUB meetings.
- d. Ownership of a LAND ROVER is not necessary to be a CLUB member. Non-Land Rover Vehicles will not be able to take part in public displays or events. They may take part in private club events and away trips.
- e. A LIFE MEMBER shall be a special person nominated by the COMMITTEE of the CLUB and whose status shall be conferred by a GENERAL MEETING of the CLUB
- f. There shall be four classes of MEMBERSHIP available:
 - (F.1) SINGLE MEMBERSHIP – sole member
 - (F.2) JOINT MEMBERSHIP – married couple or partnership
 - (F.3) AFFILIATED MEMBERSHIP – those without Land Rovers
 - (F.4) LIFE MEMBERSHIP – honorary
- g. Wherever possible, the members shall have the benefit of any discounts the CLUB is able to arrange.
- h. All potential new members shall be given a copy of the CLUB rules/constitution which they must agree to before acceptance.



- i. Any CLUB equipment damaged whilst borrowed by a CLUB member must be made good, paid for, or replaced.
- j. All CLUB members must conduct themselves and their guests in a responsible manner when on the CLUB premises, events, or outings.
- k. Physical assault or verbal abuse WILL NOT be tolerated whatsoever by any CLUB member while on CLUB premises or events.
- l. The COMMITTEE may withdraw any membership if they consider it to be in the interest of the CLUB to do so.

(L.1) This request will be done in writing, if the member fails to comply with this request, then a COMMITTEE meeting must be called and put to the vote and if seventy five percent shall vote in favour then the membership shall cease with immediate effect

(7) SUBSCRIPTION

- a. Subscription to the CLUB shall be payable on an annual basis, the amount to be decided at the ANNUAL GENERAL MEETING
- b. Subscription to the CLUB shall become due on the night of the ANNUAL GENERAL MEETING, thereafter, given a person until 31st March in which to renew. Whilst this period of grace is running, the member shall NOT be allowed to participate in CLUB events, nor shall the member have full voting rights.

(B.1) Failure to pay within this period, a late fee of £5 will be applied.

(8) FINANCIAL ACCOUNTING AND REPORTING

- a. CLUB Accounts shall be kept for a maximum of 10 years on a rolling basis and will be made available to the Auditor for the annual inspection.
- b. Receipt of monies into the CLUB shall be the responsibilities of the CLUB TREASURER and CLUB SECRETARY.
- c. Payment(s) of CLUB Monies out of the account will be the responsibilities of the CLUB TREASURER and CLUB PRESIDENT (or his/her nominated person).
- d. The spending of CLUB Monies must be voted for at CLUB / COMMITTEE / ANNUAL GENERAL meeting before it is approved to be spent. Excluding necessary consumables for the running of the CLUB.



- e. All Entries into the account must be individually referenced and not clumped together under one heading, the same goes for any expenditure.
- f. All monies in and out of the CLUB accounts shall be reported as a full breakdown and will be available to all CLUB members at the AGM or on request.

(9) EQUAL OPPORTUNITY

This CLUB shall be an EQUAL OPPORTUNITIES organisation.

(10) ALTERATIONS of the CONSTITUTION

Any proposed alterations to the CLUB CONSTITUTION may be considered at an ANNUAL or SPECIAL GENERAL MEETING, convened with the required written notice of the proposal.

Any Alteration or amendment must be proposed by a full member of the CLUB and seconded by another full member.

Such alterations shall be passed if supported by not less than two thirds of those members present at the meeting, if a QUORAM (5J) has been achieved.

(11) DISSOLUTION

- a. If at any GENERAL MEETING of the CLUB, a resolution be passed calling for the DISSOLUTION of the CLUB, the SECRETARY shall immediately convene a SPECIAL GENERAL MEETING of the CLUB to be held not less than one month thereafter to discuss and vote on the resolution.
- b. If at that SPECIAL GENERAL MEETING of the CLUB, the resolution is carried by at least two thirds of those full members present at the meeting, the GENERAL COMMITTEE shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the CLUB, and discharge all debts and liabilities of the CLUB.
- c. After discharging all debts and liabilities of the CLUB, the remaining assets shall NOT be paid or distributed amongst the members of the CLUB but shall be given or transferred to some other voluntary organisation having objects similar to those of the CLUB. If no other organisation is found, then the remaining assets will be donated to a charity of the CLUBS choosing.